
Meeting Health and Well-Being Board

Date 29 November 2012

Subject Forward Work Programme

Report of Director of Adult Social Care and Health/Interim
Director of Children's Services

Summary of item and decision being sought To present an updated work programme of items for the Health and Well Being Board for 2012/13

Officer Contributors Andrew Nathan- Chief Executive's Service

Reason for Report To allow the Board to schedule a programme of agenda items that will fulfil its remit

Partnership flexibility being exercised The items contained in the work programme will individually take forward partnership flexibilities including the powers Health and Well-Being Boards will assume under the Health and Social Care Act 2012.

Wards affected All

Contact for further information Andrew Nathan, Strategic Policy Advisor, Tel: 020 8359 7029

1. RECOMMENDATION

- 1.1 To note and comment on the draft forward work programme attached at Appendix 'A'.

2. RELEVANT PREVIOUS DISCUSSIONS AND WHERE HELD

- 2.1 Shadow Health and Well Being Board – 26 May 2011- agenda item 9
- 2.2 Shadow Health and Well-Being Board- 19 January 2012- agenda item 11
- 2.3 Shadow Health and Well-Being Board- 22 March 2012- agenda item 2
- 2.4 Shadow Health and Well-being Board- 4 October 2012- agenda item 13

3. LINK AND IMPLICATIONS FOR STRATEGIC PARTNERSHIP-WIDE GOALS (SUSTAINABLE COMMUNITY STRATEGY; JOINT HWB STRATEGY; COMMISSIONING STRATEGIES)

- 3.1 The Work Plan has been designed to cover both the statutory responsibilities of health and well-being Boards and key projects that have been identified as priorities by the Board at its various meetings and development sessions.
- 3.2 The Health and Well-Being Strategy was agreed by the Board at its meeting of 4 October 2012. It will be the most significant determinant of future work programmes and regular performance reporting will be included in the forward work programme.

4. NEEDS ASSESSMENT AND EQUALITIES IMPLICATIONS

- 4.1 None specifically arising from this report- but all items listed will demonstrate how the needs analysis contained in the Joint Strategic Needs Assessment (JSNA) has influenced the options chosen, including differential outcomes between different communities.

5. RISK MANAGEMENT

- 5.1 A forward work programme reduces the risks that the Health and Well-Being Board acts as a talking shop for the rubber stamping of decisions made elsewhere, or does not focus on priorities. It ensures that all decisions formally within the Board's statutory duties, Terms of Reference and other key issues relating to local health and care services are considered.

6. LEGAL POWERS AND IMPLICATIONS

- 6.1 The forward work programme has been devised to incorporate the legal responsibilities contained in the Health and Social Care Act 2012. The HWBB has been operating in shadow form since May 2011 in readiness for the changes to the legislative framework. The HWBB will begin to discharge their statutory functions from April 2013..

7. USE OF RESOURCES IMPLICATIONS- FINANCE, STAFFING, IT ETC

- 7.1 None specifically arising from the report. The programme is co-ordinated and monitored by the Chief Executive's Service as part of their support to the Board.

8. COMMUNICATION AND ENGAGEMENT WITH USERS AND STAKEHOLDERS

- 8.1 The programme has been devised through consultation with Council and NHS managers, but the Barnet LINK through their membership of the Board have the opportunity to refer matters or suggest agenda items. The same will be true of the Healthwatch representative.
- 8.2 The Health and Well Being Board on 4 October 2012 agreed new arrangements for strategic partnerships with customers, carers and communities, including establishing a twice yearly summit involving members of all the Partnership Boards, together with members of the Health & Wellbeing Board. This will provide a more effective channel for users, carers and community representatives to discuss the work of the Board and to suggest agenda items and have an input into them.

9. ENGAGEMENT AND INVOLVEMENT WITH PROVIDERS

- 9.1 None at this stage, although feedback from providers should guide the choice of future agenda items.

10. DETAILS

- 10.1 At its meeting on 22 March 2012, the Board considered a forward work programme for the whole of 2012/13, with items reflecting the Board's future statutory responsibilities; key strategies and projects currently in progress; and the precedents set during the HWBB's first year in operation.
- 10.2 It was also agreed that future meetings should be divided into two parts, the first, as now, a public meeting which considers formal written reports for information and decision; and the second informal workshop style sessions between Board members which would take place on the conclusion of the formal meeting and not by themselves take any executive decisions. The work plan therefore marks with a 'B' items to be handled as formal business, and with a 'W' those which are discussion items to be handled through informal workshops at this stage.
- 10.3 An updated work programme is attached at Appendix 'A' for the Board's comments.
- 10.4 There is a key role for the LINK representative in pressing for the forward plan to take into account issues of community concern, as well as any specific LINK reports or requests for information.

11 BACKGROUND PAPERS

None

Legal – HP
CFO- JH

APPENDIX A

CURRENT SCHEDULE OF HEALTH AND WELL BEING BOARD BUSINESS 2012/13 (agreed at 22/3/12 HWBB and revised)

item	31 January 2013	4 April 2013	Notes
STANDING OR GOVERNANCE ITEMS			
Financial Planning Group minutes	B	B	
HWB Implementation Group- minutes	B	B	
Governance arrangements, ie review Terms Ref Membership etc		B	4/4/13 will approve conversion from shadow to full statutory status
Development of HWBB		W	
JSNA, HWBS AND RELATED STRATEGIES			
Joint Strategic Needs Assessment- update/review/refresh		B?	Not sure what requirement is to refresh. Might benefit from a more discursive workshop format.
Integrated Commissioning Plan	B?		If not going November. Deferred from July and October
Substance Misuse Plan	B?	B?	Deferred from July October and November
Performance Report against HWBS targets	B?		
In depth report on one issue in DPH's Annual Report	B	B	
NEW PRIMARY CARE COMMISSIONING ARRANGEMENTS			
Clinical Commissioning Group- update on organisational progress		B	
Clinical Commissioning Group- sign off of commissioning plans etc for 13/14	B		29 Nov workshop to discuss draft CCG Commissioning Plan
Commissioning Support Organisation- update on proposals			

PUBLIC HEALTH/ DETERMINANTS/ PREVENTION MATTERS	31 Jan 13	4 Apr 13	
Leisure Services- Strategic Review- Comments on Outline Business Case		B	SOC going 29 Nov. Need to check this not too late to inform OBC.
Early Intervention and Prevention- strategic review			Essential to taking forward Marmot actions and the HWB Strategy
Annual Report of Director of Public Health		B	
Children and Young People Health Outcomes	B		Barnet's response to DH outcomes framework just issued
H and SC- contribution to economic well being	W ?		A possible idea, as high priority for council and partners - how can the health and care system make its own maximum contribution to ensure people well enough and supported enough to retain or gain employment? The prevention plan will set out much of this but could benefit from a discussion of its own.
WORK WITH VOLUNTARY AND COMMUNITY SECTOR/ REPORTS OF PARTNERSHIP BOARDS			
Chair's meeting with Partnership Board chairs- minutes		B	
	31 Jan 13	4 Apr 13	Notes
SAFEGUARDING/QUALITY AND SAFETY ISSUES			
Safeguarding Adults Board- Annual Report			Annual Report (provided in July)
Safeguarding Children Board- Annual Report			Annual Report (provided in July)
Quality and Safety Matters in NCL	B		To be provided 6 monthly
Whole system working to reduce pressure ulcers	B		(identified in quality and safety discussion at Jan HWBB)- might be workshop format depending on complexity of issue/which providers need to be involved? Deferred from July and Nov 2012
Care Homes- joint quality spec/principles for	B		Identified at HWBB 26 July during Quality and Safety discussion

whole system working			
USER AND CARER ENGAGEMENT			
Local HealthWatch- spec and tender process		B	report of new contractor how service planned to be delivered
LINK- Annual Report		B	12/13 reports as part of LINK/LHW handover
HEALTH AND CARE INTEGRATION			
HSC Integration Scoping project	B	B	Workshop was held Mar 2012.
HSC Integration- specific projects that result			
Ageing Well	B		
New or amended Section 75 agreements			As identified through the Financial Planning Group
System Risk Assessment- MTFS and QIPP			
Allocation of Section 256 funds	B ?		Will we still be getting these on an annual basis?
Mental Health- plan for better joining up across system	B?		Need for this agreed at our workshop on 26 July- should come back in January incl. input from BEHmHT
OTHER HEALTH ECONOMY	31 Jan 13	4 Apr 13	Notes
Barnet Chase Farm Update on foundation status			
Barnet, Enfield and Haringey Clinical Strategy- Next steps/ Investment Plans			

HWBB will exercise statutory functions from 4 April 2013 meeting.